THERE WHEN YOU NEED IT

Accessing important plan documents and forms has never been easier. View, download and print right from our website.

LOGIN TO YOUR ACCOUNT

Login to your account at **www.randall-hurley.com**.

Make sure you select "Employer/Sponsor" from the drop-down menu before clicking Login. If you need assistance with your login credentials or navigating the site, please contact our support team at (877) 895-5146 or via email at help@randall-hurley.com.

PLAN DOCUMENTS AND FORMS

From the Reports & Forms menu, click Forms & Documents.

Participant Forms
Find *What would you like to do?* Choose *Generate a form*, and click the form name listed under Available Forms. Options available may include:[1]

- Beneficiary Designation Form
- Bonus Deferral Election Form
- Employee Contribution Form
- Hardship Withdrawal Request Form
- In-Service Withdrawal Request Form
- Investment Selection Form
- Rollover Information Form

Plan Documents
Find *What would you like to do?* Choose *View a saved form*, and click your desired document name. (You can use the filter options to narrow the list.) Options available may include:

- Adoption Agreement *with provisions specific to your plan*
- Basic Plan Document with language that supports your Adoption Agreement
- Consent of the Board of Directors approves the adoption of your plan
- Summary Plan Description for participants
- Plan Highlights
- New Employee Instructions
- Other applicable documents, policies and procedures

[1] Forms supplied by your plan's investment provider may not be available on our website.

RANDALL + HURLEY

1328 N Whitman Lane, Liberty Lake, WA 99019
www.randall-hurley.com
help@randall-hurley.com
509 464 7790 | 877 895 5146